



JRTE Membership Participation Agreement

Legal Business Name: _____ DBA _____
 Partnership Corporation LLC **-OR-** Sole Proprietor - Social Security# _____*
 Fed ID # _____ *Required Only if Sole Proprietor**
 How long has this business been established? _____ years

Main Contact: _____	Alternative Contact: _____
Email: _____	Email: _____
Billing Address: _____	<input type="checkbox"/> Check if authorizing 2 nd JRTE Trading Card
City/State/ZIP _____	If different please complete:
Phone: _____	Address _____
Cell: _____	City/State/ZIP _____
Fax: _____	Phone: _____
Website: _____	<input type="checkbox"/> I also authorize a 3 rd JRTE Trading Card for:
<input type="checkbox"/> Check only if you wish to include your cell # on our website.	

Business References (2): Name _____ Contact _____ # _____
 Name _____ Contact # _____ # _____
Personal Reference: Name _____ Contact# _____

The Certificate Club Lifetime Member:

- NO Cash Required! \$500 in certificates pays for LIFETIME Membership!
- One-time only membership fee (paid in certificates) / No annual fee!
- Additional \$500 (more if you wish) in certificates *per quarter* for sale to JRTE members on trade
- You earn a minimum of \$2000 trade dollars per year!
- 10% Broker Fees (*Assessed Monthly Based Only on Trade Purchases*)
- \$120 Annual Trade Contribution
- Invoice me Automatically charge my credit card and send statements

*Annual Membership can be purchased with \$200 in certificates
 *NOTE: We can use your existing gift cards/certificates or JRTE can create them for you

Initial Trade Participation Level:
 You may change status anytime by simply calling or emailing your JRTE broker.

- Open: JRTE trading cards accepted anytime - *blue symbol*
- Direct: Client may contact us directly to initiate potential trade sales- *green symbol*
- Protected: Client needs prior approval from broker before initiating trade - *yellow symbol*
- Broker: Members MUST arrange trade through a JRTE broker - *red symbol*
- Special: Members contact JRTE who monitors trade inventory b/c of limited availability -*black symbol*

See Official Terms & Rules For Complete Details - Late payments shall be subject to a 5% late fee
 Company will be responsible for all card spending & trade authorizations initiated by authorized employees.
 If you cancel your membership with a negative trade balance you may be subject to cash collections equal to the remaining trade balance. A closed account with a positive trade balance will be allowed 90 days to spend remaining trade balance.

PERSONAL GUARANTY - Upon entering into this agreement, the undersigned party hereby guaranties payment of all sums. Usage of an assigned line of trade credit constitutes a debt to the system and may be payable in cash in the event of default or if acceptable trade options no longer exists.

Client Signature _____ Date _____
 JRTE Representative _____ Date _____

Yes- I want to join James River Trade Exchange:
I have read and understand the participation rules and regulations and am ready to start trading!



If you are not 100% satisfied with our services after your first year of trading through JRTE, we will cancel your membership with no penalty fees.
 See attached rules and regulations for specifics.



**JAMES RIVER
TRADE EXCHANGE**
Once you trade you're hooked!

Fast Start Bonus Referral Program: Earn \$50 in trade credit if either one of the businesses I listed below joins JRTE in the next 60 days:

_____ **Contact:** _____
 _____ **Contact:** _____

* Note: *Please let them know we will be calling them to set up a short meeting to answer any of their questions about our program.*

JRTE Member Profile - Web Worksheet

NEW CLIENTS MUST COMPLETE AND FAX THIS FORM TO (804) 257-5450

OR Email requested information, logos and pictures/graphics to pattijo@jamesrivertrade.com

- () **Use my website and any information provided below to create my member profile page**
 I will review and notify JRTE of any changes immediately upon receiving notice the page is posted on the site.
- () **Use only the information provided below to create my member profile page.**
 () I also permit JRTE to post any appropriate generic category images to my JRTE member website page for my review.

CLIENT LOGO

GRAPHIC 1 (Optional)

GRAPHIC 2 (Optional)

GRAPHIC 3 (Optional)

Company Name: _____
Trade Contact: _____
Phone: _____
Fax: _____
Location: _____
Website: _____
Email: _____
Address: _____

Executive Summary About Business
 (3-5 sentences about your company, product & services)

Services/Product Highlights Available On 100%Trade Include:

- _____
- _____
- _____
- _____

Disclosures/Terms of Trade (if applicable):

Ex. Restaurants could indicate cash tipping is required.

Notes of interest regarding client's initial trading policies/practices:

My Current Top 3 Trade Needs Are:

James River Trade Exchange, Inc. (JRTE)

Terms of Agreement, Rules, Regulations, and Procedures

1. Cancellation Policy:

A. Member may cancel his/her membership in the JRTE at any time without cause by giving written notice of cancellation.

Effective date of cancellation will be the date of receipt of cancellation by the Exchange. When canceling membership, the Member shall pay all fees or charges due or yet to become due to the JRTE. **Members will have ninety (90) days from receipt by the Exchange of notice of cancellation to zero balance its trade credits account by making offsetting sales to Members in good standing. At the end of ninety (90) days, all debit balances shall be paid in cash. Any credit balances shall become the property of JRTE.**

B. JRTE may cancel a Member's membership at any time with cause by giving written notice to Member, at which time all fees or charges whether due or yet to become due will immediately become due and payable in cash. At the discretion of JRTE, Member shall have ninety (90) days from effective dates of cancellation to zero balance its trade credits account with offsetting sales to Members in good standing. At the end of ninety (90) days any debit balances shall be paid in cash. Any credit balances shall become the property of JRTE. Cause shall mean a breach of any of the covenants contained in the Agreement.

2. **JRTE shall bring Member new business during initial 12 month period or Member can request a refund of any paid initiation fees.**
3. **Members will sell goods and/or services for 100% trade at their prevailing non-discounted retail prices**, to other Members in good standing, up to their trade ceiling. Members may submit in writing requests for consideration of a surcharge to be applied to sales or products that have an abnormally low margin of profit. Written requests must contain sufficient documentation and evidence to fully substantiate the request. The decision of the JRTE, in respect to such requests, will be final.
4. **Statements on member's trading activity reflecting all sales and purchases are computed monthly and will show dollar balance and monthly maintenance charge. Payment is due upon receipt.**
5. In the event of a breached agreement by Member, Member agrees to pay reasonable attorney fees, court costs, collection costs and interest.
6. **Trade transactions between Members are entered into on a voluntary basis.** JRTE bears no responsibility for the quality of the products or services, timely delivery, prices, warranties, or any problems that arise from the transaction. Disputes between Members may be arbitrated by JRTE upon request of either Member in the dispute. Any dispute between members shall have no effect on the indebtedness due to the JRTE. Any refunds and/or adjustments will be made by means of a credit voucher signed by seller and upon receipt by the JRTE will be reflected in the monthly statement.
7. **All purchases must be approved by the JRTE prior to the sales and have a purchase authorization number assigned to each transaction.** Purchases by Members, partners the Exchange, and Exchange personnel will be limited to the buyer's current trade balance unless prior arrangements have been approved and authorized by an Officer of the JRTE. Members agree that such authorization is given to JRTE, its partners and Officers. Such authorization will be granted when it is considered in the best interest of the Exchange. A financial statement, promissory note, or equivalent collateral may be required by the JRTE prior to approval. Only by separate agreement or approval by the JRTE will a Member be granted an extension of its already designated line of credit
8. **Members wishing to make a trade purchase must call the Exchange prior to each purchase.** The Exchange reserves the right to decline to issue a purchase authorization when prior clearance to trade was not sought by the buyer, when the buyer had insufficient credits to make the purchase, or when the transaction is disputed by either party. Members that circumvent these procedures and rules while trading with other Exchange Members are subject to permanent cancellation of membership and/or payment of transaction fees on circumvented trades, at JRTE's option.
9. Seller must submit to the Exchange copy of the invoice to the Exchange within seven (7) days of the sale so that the buyer and seller accounts may be maintained in a current status. The seller is responsible for acquiring the purchase authorization number and securing the signature of the buyer on the purchase order. Purchase orders received by the Exchange without the buyer's signature and/or an authorization number may be returned to the seller for appropriate action. The seller in all instances will furnish all expertise required and must include sales and excise taxes, as appropriate, and all other charges pertinent to the purchase.
10. Overdrafts may be available upon JRTE approval. This overdraft privilege, if used, will constitute a debt to the system.
11. **Members must report to the Exchange any discrepancies in their monthly statement within fourteen (14) days of receipt; otherwise statement will be deemed correct and valid.**
12. **Trade credits are not intended, nor should they be considered to be legal tender or a form of securities. Members are advised that transactions involving trade credits be generally treated as taxable events for federal, state, and local tax purposes. Members should consult their tax advisors for appropriate tax treatment. JRTE will issue a 1099-B report at the end of each calendar year.**
13. JRTE trade identification cards are not transferable and remain the property of the JRTE and as such may be canceled and the privileges thereof revoked at any time by JRTE, with cause, and all JRTE cards issued shall be surrendered to the JRTE or its agent on demand.
14. In the event of a breach of the Membership Application and Agreement or these Trading Rules, Regulations and Procedures, JRTE may, in addition to all its other rights, do one or more of the following:
 - A. Cancel or suspend privileges of membership and/or demand payment in full of debit balances in cash.
 - B. Notify other Members that they are no longer to trade through JRTE with the defaulting Member.
 - C. Require that all, or a portion of the Member's cash fees is paid in advance.
15. JRTE reserves the right to add, change or delete any rules should such changes, additions or deletions be to the benefit of the Trade Exchange System. JRTE shall give ten (10) days notice of such changes, additions or deletions. Acceptance thereof by Member will be effective, by failure to give the Exchange written notice of objection within ten (10) days. Member agrees to abide by the current and existing rules and regulations of JRTE at all times (and as found on www.jamesrivertrade.com) and understands that these Rules, Regulations and Procedures are part of this Membership Agreement. A current copy will also be held and made available at our office.
16. In the event the Barter system of the JRTE terminates, or ceases to do business, or ceases to exist or function, all Members in a debit position with respect to their trade balance, that is – owing trade dollars (one trade dollar being equal and equivalent for these purposes, to one dollar in cash in U.S. currency) will contribute that amount of cash into a fund. The fund, less expenses, will be distributed pro rata to all Members who are in a credit position with respect to their trade balance. Thus, all Members in a credit position will receive cash for their trade dollars to the extent the fund permits. JRTE shall not be liable to any Member in a trade dollar credit position for cash or trade dollars beyond the distribution of such fund aforementioned.